



UNIVERSITY OF SOUTH CAROLINA  
**BEAUFORT**

## Transient/Concurrent Form

**READ ALL INSTRUCTIONS BEFORE COMPLETING THIS FORM**

- ❖ Step 1 – Complete the Form with the information of the institution and course(s) you plan to take. *If taking courses at multiple institutions please complete separate forms for each school.*
- ❖ Step 2 – Obtain advisor's signature.
  - NOTE: It is the student's responsibility to speak with Financial Aid and/or the Bursar's office before submitting this form to understand how tuition and fee charges, scholarships, or other aid may be applied differently.
- ❖ Step 3 – Return the completed form to the Office of the Registrar. You will receive an electronic copy of the completed form to your USCB email.
- ❖ Step 4 – If taking coursework at a non-USC Institution, please order an official transcript to USC Beaufort after grades are finalized. Official copies can be sent either through a secure third party (example: Parchment), or a sealed hard copy can be mailed to:

USC Beaufort Office of the Registrar  
One University Boulevard  
Bluffton, SC 29909

- If the coursework will be taken at a non-USC school, it is the student's responsibility to apply for admission and supply a copy of the completed Transient Permission Form to that institution.
- The Transient/Concurrent Form does not guarantee enrollment into the course(s). The final decision for enrollment into the course(s) is up to the other USC school or external institution.
- If unable to register for the course(s), it is the student's responsibility to inform the Office of the Registrar to void their form. **Failure to void a Transient/Concurrent form could result in a hold on the student's account with the Financial Aid Office.**
- If you register for a course and later withdraw from the course, we may still require a transcript showing the withdraw or a letter of non attendance.
- The University of South Carolina Beaufort reserves the right not to accept courses for which permission has not been granted through the Transient Permission Form process.
- To earn a USCB degree, students must comply with the In-Residence Requirements. See the University Bulletin on pages 73-74 for more information.
- If attending a non-USC Institution, it is the student's responsibility to send an official transcript after completing the approved course(s). The minimum grade that will be accepted for transfer credit is a "C." Transient coursework out side the USC system will not impact your institutional GPA.
- If attending another USC campus, transcripts are not needed and grades of "D" or higher will be accepted for transfer credit. All USC system grades will affect your institutional GPA.

**\*\*If you have any questions please contact our office at registrar@uscb.edu or 843-208-8055.\*\***



## Transient/Concurrent Form

Name \_\_\_\_\_

USCB ID \_\_\_\_\_ Phone \_\_\_\_\_ USCB Email \_\_\_\_\_

Current term enrolled at USCB:  Fall  Spring  Summer 20\_\_\_\_\_

Campus/Institution you plan to attend: \_\_\_\_\_

City and State of Institution: \_\_\_\_\_

Term/Year you plan to attend:  Fall  Spring  Summer 20\_\_\_\_\_

Will you be enrolled in any USCB courses during this same term? Yes No

Are you currently a USCB Student-Athlete? Yes No

**IF TAKING COURSES AT ANOTHER USC CAMPUS, PLEASE NOTE: REGISTRATION DATES DIFFER AT EACH USC CAMPUS. YOU ARE RESPONSIBLE FOR ANY COURSE OVERRIDE(S) NEEDED FROM ANOTHER USC CAMPUS.**

Course(s) to be taken-- **CRN NUMBER IS MANDATORY FOR ALL USC SYSTEM COURSES**

SUBJECT	COURSE	SECTION	CREDIT HRS	CRN#	TITLE	USCB EQUIVALENT
ACCT	216	001	3	81539 <small>(USC system only)</small>	<i>Intro to Accounting Finance</i>	ACCT B225

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

**Note: Taking courses at another institution may impact your Financial Aid!** Please reach out to the Financial Aid Office to see how this may affect your account. You can reach our Financial Aid Office by email ([uscbfina@uscb.edu](mailto:uscbfina@uscb.edu)) or phone 843-521-3104

Office of the Registrar \_\_\_\_\_ Date \_\_\_\_\_

Student is in Good Academic Standing: Yes No

**ADDITIONAL REMARKS TO TRANSIENT INSTITUTION**

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